

Please submit materials through the **Client Portal**

*or*

directly to your **Account Executive.**

For material submission & other client services visit:

[webmediagroup/clientportal](http://webmediagroup/clientportal)

If you need help accessing the Client Portal, try resetting your password or contact your Account Executive for login information.

## CREATIVE CONTACTS

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## Unfolded Piece

FULL BLEED:  
**15.25" x 20.75"**  
TRIM SIZE:  
**15" x 20.5"**  
LIVE AREA:  
**14" x 19.5"**

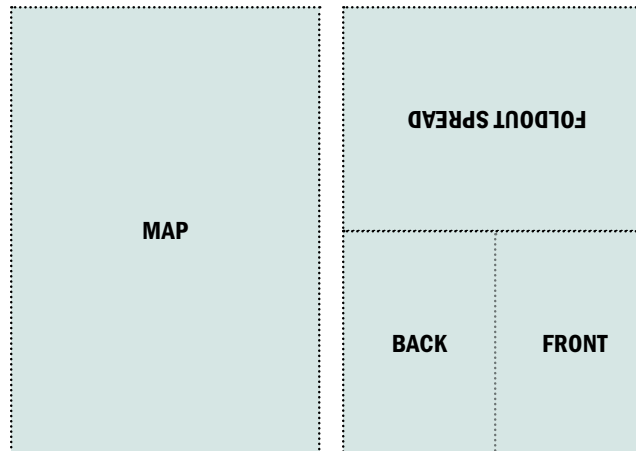
### EACH PAGE

FULL BLEED:  
**7.75" x 10.5"**  
TRIM SIZE:  
**7.5" x 10.25"**  
LIVE AREA:  
**6.5" x 9.25"**

### ← CAN BE COMBINED AS SPREAD →

FULL BLEED: **15.25" x 10.5"**  
TRIM SIZE: **15" x 10.25"**  
LIVE AREA: **14" x 9.25"** (less .5" for gutter)

## Layout



## Design Creation Tips:

- + Pullout Trim Size 15" x 20.5"
- + Files should be set to 300dpi, CMYK
- + All files should be designed and submitted as a bleed. Bleed is .125"
- + Providing the source file, packaged with fonts and links, is preferred.
- + Final size should be 15.25 x 20.75